

MONEY LAUNDERING OBLIGATIONS

Section B – Non Contractual Policy

Money Laundering

We have an obligation to enforce anti-money laundering procedures and all employees must take time to familiarise themselves with these procedures. A procedures manual, anti-money laundering forms and further guidance can be found on the company intranet.

You will be required on an annual basis to undertake online money laundering training. It is important that all employees undertake this training regardless of position and records will be kept centrally to ensure this is the case.

If during your employment you become aware of or suspect that another person is involved in money laundering, you must report this fact to the our Money Laundering Reporting Officer (MLRO). Failure to do so is a criminal offence, carrying a maximum penalty of five years in prison, an unlimited fine or both.

The Finance Director of LSH is the MLRO.