

MONEY LAUNDERING POLICY

POLICY STATEMENT

We have an obligation to enforce anti-money laundering procedures and all employees must take time to familiarise themselves with these procedures. A procedures manual, anti-money laundering forms and further guidance can be found on the Company intranet.

All employees are required to undertake online money laundering training on an annual basis. It is important that all employees undertake this training regardless of their position. Records of training completion will be held centrally to ensure that this obligation is maintained.

If, during your employment, you become aware of, or suspect that, another person is involved in money laundering, you must report this fact to the Company Money Laundering Reporting Officer (MLRO).

A failure to report actual, or suspected, money laundering activity is a criminal offence, carrying a maximum penalty of five years in prison, an unlimited fine, or both.

The Finance Director of LSH is the Company MLRO.

V2022_01	Policy Reviewer Sarah Mason	Policy Owner Chris McCartney	Date 01 May 2022	Next Review 01 March 2023	Page 1 of 1
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